

EPWORTH TOWN COUNCIL

Minutes of a Meeting of the Finance Committee held on Monday, 17th October 2022, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth

- 01/10/22** **Record of Members Present**
The following councillors were present: Councillors Finch (Chairwoman), Stewart and J Whittaker.
- 02/10/22** **Apologies for Absence**
There were no apologies, because all members of the Committee were present
- 03/10/22** **Declaration of Interest & Dispensations**
(i) Councillor J Whittaker declared a personal interest in Item 6 - Financial Accounts.
(ii) No dispensations had been granted.
- 04/10/22** **Clerk's Report**
Minute 07/07/22 Financial Accounts (i) Financial Report & Bank Reconciliation Statement for May 2022 - Full Council had agreed with the recommendation made by the Finance Committee and approved the Financial Report & Bank Reconciliation Statement for May 2022.

Minute 07/07/22 Financial Accounts (ii) Financial Report & Bank Reconciliation Statement for June 2022 - Full Council had agreed with the recommendation made by the Finance Committee and approved the Financial Report & Bank Reconciliation Statement for June 2022.

Proposed by Councillor Stewart and seconded by Councillor J Whittaker
- **It was resolved that the Clerk's Report be noted.**
- 05/10/22** **Audit Checks**
Members of the Committee picked various transactions to follow through the accounts:-
- (i) Bank receipt of £240.45 from North Lincolnshire Council for the Spring in Bloom Grant received on 1st July 2022.
 - (ii) Bank payment of £20.58 made to Torne Valley Ltd for Edging Tool & Couplings, approved on 5th July 2022, and paid on 7th July 2022.
 - (iii) Direct debit payment of £25.22 made to Vodafone for Mobile Phone Charges on 26th July 2022.
 - (iv) Bank receipt of £36,500 from North Lincolnshire Council being the 2nd Instalment of the Precept received on 2nd August 2022.
 - (v) Bank payment of £98.90 made to Complete Business Solutions for Paper and Ink Cartridges, approved on 2nd August 2022, and paid on 5th August 2022.
 - (vi) Bank payment of £117.60 made to Playsafety Limited for Annual Playground Safety Inspection, approved on 6th September 2022, and paid on 8th September 2022.
 - (vii) Bank receipt of £6 from R Wallace & Son Ltd for an Excess Burial Fee received on 21st September 2022.
 - (viii) Direct debit payment of £18.53 made to Everflow for Water Rates on 27th September 2022.

All the relevant paperwork and associated documents were found to be correct.

Proposed by Councillor Finch and seconded by Councillor Stewart - **It was resolved that this be noted.**

06/10/22

Financial Accounts

(i) Financial Report & Bank Reconciliation Statement for July 2022

- The Clerk provided each member of the Committee with a copy of the Financial Report & Bank Reconciliation Statement for July 2022 for them to scrutinise. Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that the Finance Committee should make a recommendation to Full Council that it should approve the Financial Report & Bank Reconciliation Statement for July 2022.**

(ii) Financial Report & Bank Reconciliation Statement for August 2022

- The Clerk provided each member of the Committee with a copy of the Financial Report & Bank Reconciliation Statement for August 2022 for them to scrutinise. Proposed by Councillor J Whittaker and seconded by Councillor Stewart - **It was resolved that the Finance Committee should make a recommendation to Full Council that it should approve the Financial Report & Bank Reconciliation Statement for August 2022**

(iii) Financial Report & Bank Reconciliation Statement for September 2022

- The Clerk provided each member of the Committee with a copy of the Financial Report & Bank Reconciliation Statement for September 2022 for them to scrutinise. Proposed by Councillor Finch and seconded by Councillor Stewart - **It was resolved that the Finance Committee should make a recommendation to Full Council that it should approve the Financial Report & Bank Reconciliation Statement for September 2022**

07/10/22

Budget Report

Councillors were provided with a copy of the budget report for April to September 2022, and the Clerk went through the figures in the report and answered any queries raised by councillors to do with variances between the budgeted and actual figures. Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that the Finance Committee should make a recommendation to Full Council that it should approve the Budget Report for April to September 2022.**

08/10/22

Date, Time & Place of Next Meeting

The next meeting of the Finance Committee is due to be held on Monday, 21st November 2022, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth. Proposed by Councillor J Whittaker and seconded by Councillor Stewart - **It was resolved that the information be noted.**

09/10/22

Closure of Meeting

The Chairwoman declared the meeting closed at 8.00 pm.