**ENVIRONMENT & CEMETERY COMMITTEE**

Local Government Act 1972 section 101

Cllrs: C Finch (Committee Chairman), T Mitchell, D Stewart, R Whittaker

& D Woods

COVID 19 NOTICE

Government has legislated that as of 4th April 2020, Town Council meetings

can now be held remotely via online video technology, to enable self-isolation

and health and safety guidance to be adhered to during the COVID-19 pandemic.

Epworth Town Council has chosen to use Zoom to facilitate meetings

Minutes of a meeting of the Combined Committee (Environment/Cemetery) of Epworth Town Council to be held remotely via “zoom” on Monday November 16th at 7pm.

**Public Participation** **session:** In normal circumstances members of the public are welcome to address the meeting during public participation at 7pm; whilst Epworth Town Council supports the rights of people to do this, during the current covid-19 crisis, for health and safety reasons, and to ensure physical isolation guidance can be followed, meetings will be held digitally, via on-line technology: None present.

1. **To record** the names of members present Cllr Finch Committee Chairman, Cllrs Mitchell, Stewart, R Whittaker & Woods, clerk C Maguire in attendance.

**2. To receive** apologies for absence. All present.

**3. To receive** declarations of interest (*existence and nature regarding items on the Agenda*

 *Localism Act 2011*). Cllr Mitchell items 10, 12, 15, 16, personal interest as Ward

 Councillor.

**4. To receive notification of dispensations** approved by the clerk with reference to

 items on the agenda (*Code of Conduct and Localism 2011*). None requested.

**5. Hanging Baskets:** to discuss all items pertinent to thehanging baskets 2020/2021

 including letters of thanks. Businesses to be asked for a £20.00 contribution towards cost

 of hanging baskets. To consider hire of large trailer and additional cost of time by

 contractor when taking down hanging baskets. Clerk to send letters of thanks to

 volunteers

**6. Kings Head Croft (QE2Field) play area risk assessment:** to receive a copy of the new

 risk assessment for approval and amendment (if required): An on-going process. Proposed

 seconded and **RESOLVED** Noted.

**7. Watering/litter picking:** to receive DRAFT proposals from Cllr J Whittaker: Proposed

 second and **RESOLVED** proposals to finance committee.

**8. To discuss** 2021 DRAFT precept requirements. Items discussed individually,

 **RESOLVED** amended figures to finance committee for precept discussions.

**9. Power washing soft surfaces Kings Head Croft** QE2 Field**:** to receive quotations (2 to

 date) Late received quotation from JT Building for £380.00 No VAT. Proposed seconded

 **RESOLVED** proposal to full council to accept the quotation.

**10. New litter bin Kings Head Croft (QE2Field)**: to receive quotations: proposed seconded

 and **RESOLVED** proposal to full council to purchase and install Glasdon “future” bin

 cost £340.71 (plus concrete plinth) location near brick circle and seats KHC (QE2 Field)

**11. Hedge/shrub clearance Kings Head Croft** (QE2field) to receive quotations (1 to date)

 second quotation received; proposed seconded and **RESOLVED** propose to full council

 to accept quotation from West Carr tree care for £1050.00 no VAT

**12. Community Tree Planting** (information attached**)**Proposed seconded and **RESOLVED**

 clerk to establish if the area is suitable for burials (cost involved?)

**13: Cemetery Lodge windowsills** to receivequotations (none to date) NOTED:

 Wrong time of year for exterior painting works, proposed seconded and

 **RESOLVED** defer item to March/April

**14: To discuss requirement** that committee members understand the

 Cemetery Record books so that for internal control, the records can be checked.

 Clerk to arrange once C19 restrictions lifted, 2 councillors and clerk required.

**15. To receive a request** from a resident for a dog waste bin outside the Library

**16. To receive a request** from a resident for a dog waste binon the footpath from

Rectory Street to Low Burnham.

**NOTED**: both items on bin requests deferred until NLC bin survey carried out.

**17 To receive copy correspondence** from Cllr Mitchell regarding the beacon:

 Noted ownership unproven, NLC no records, landowner has strongest claim.

 Proposed seconded and **RESOLVED** clerk to write to landowner requesting

 that they “gift” the beacon for the town council to adopt.

**18. To resolve** that the Committee Chairman signs the weekly play equipment

 Inspection sheets. Clerk to arrange once C19 restrictions removed.

**19. To receive** further information on the town maps (none to date). Still no response from

 NLC tourism, clerk to continue to contact for information.

**20.** **To discuss** design signage choices and locations re “gum” campaign; item deferred to the

 next meeting for link to be re-circulated.

**21. To discuss locations** (Epworth Town Council land) for cycle racks, following discussion

 no site was put forward.

**22. To** **question** the clerk on outstanding items not included on the agenda

 Iron plaque agenda item next meeting

 Cemetery Lodge small works to be advertised on facebook again- Cllrs may have

 contractors for the clerk to contact direct.

**23. To nominate** items for Facebook cemetery Lodge small works; Christmas Lights when all put up.

**To record** the closure of the meeting at 8.45pm.

cm17.11.20