

EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY
Email: clerk@epworthtowncouncil.com Tel: 01427 872086



EPWORTH TOWN COUNCIL PERSONNEL MEETING

1 September 2021

MINUTES

Present:

Councillors: Cllr J Whittaker, Cllr S Brumby and Cllr A Cooper

Clerk : Clare Boyall

Members of the public: 0

Meeting commenced at 6.30 pm

Public Participation

None present.

1 To record the names of members present

Noted.

2 To receive apologies of absence

None.

3 To receive Declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).

None.

4 To note dispensations given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).

None.

5 To review and resolve the job description for the Groundsperson.

The draft job description was reviewed and discussed. Small revisions were made. Cllr J Whittaker proposed to adopt the Groundsperson's job description following the revisions, seconded by Cllr Cooper. All in favour.

It was **resolved** to adopt the Groundsperson's job description following revisions.

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6 To review the Groundsperson's applications and resolve candidates for interview

The applications were reviewed and discussed. Cllr Brumby proposed to interview 3 candidates, seconded by Cllr Cooper. All in favour.

It was **resolved** that 3 candidates would be interviewed.

7 Date and time of next meeting

As necessary.

Meeting closed at 7 pm.